

Davis-Emerson Middle School
Tuscaloosa County School System
1500 Bulldog Blvd
Cottondale, AL 35453

Dr. TaShara King, Principal
Dr. Darlene Tucker, Assistant Principal

Parent Involvement Plan

2019-2020

The mission of **Davis-Emerson Middle School** is to prepare students to become productive citizens in society by providing a full spectrum of learning opportunities that take into account individual needs, culture, thinking skills and interest. Our vision is to become a problem-based learning community of critical thinkers and problem-solvers that will incorporate strategic teaching methods and emerging technology to enhance curriculum and prepare a foundation for rigorous instruction and the College and Career Ready Standards (CCRS).

We know that parent involvement in our school can have an enormous effect on the academic achievement of our students. This plan is created with the goal of developing a strong partnership with all of our parents so that our children will be provided with the best possible education we can offer.

So parents will better understand our school's program and how they may become actively involved, we have addressed key areas of concern. Please feel free to discuss any questions, comments, or suggestions you may have about this plan with your child's teacher or a school administrator. We welcome input and suggestions on how we can do things better.

Parents' Involvement with the Tuscaloosa County School System Plan Development

Annually, an LEA Advisory committee, made up of faculty representatives and parents selected by the respective schools meets to review and update the Tuscaloosa County School System's parent involvement plan. The plan is then made available to parents through distribution at each local school's annual fall meeting as an attachment with the local school parent involvement plan. It is also placed on the school system website (www.tcass.net), available through the principal's office at each school, or upon request from the central office.

School's Use of Parent Involvement Funds

Davis-Emerson Middle School will use a portion of its allocation of parent involvement to provide planners for students which is our communication efforts to parents. We also use the allocation to provide substitutes for professional development, and parent meetings.

Parents' Involvement in How Parent Involvement Funds Will Be Used

As part of **Davis-Emerson Middle School's** meeting held each fall with parents to review and update the School-Parent Compact and Parent Involvement Plan, the allocation of parent involvement funds is discussed. Funds are budgeted and expended based upon the goals and priorities set through that meeting. Our Title I meeting will be held in the month of August.

Procedures for Parents to Express Concerns Related to the Tuscaloosa County School System's Consolidated Application for NCLB Funds

Title I funds are allocated to each school system based upon the consolidated application submitted to the school system on an annual basis. Parents wishing to make and submit comments should they disagree with any part of the Tuscaloosa County School System's Consolidated Application for NCLB funds may do so by submitting those concerns, in writing, to:

Mr. Mark Franks, Federal Programs Director
Tuscaloosa County School System
P.O. Drawer 3568
Tuscaloosa, AL 35403-2568 -and/or-
Mr. Daryl Washington, Regional Specialist
Federal Programs

Alabama Department of Education
50 North Ripley Street
Montgomery, AL 36104

Annual Meeting

By the end of **September**, **Davis-Emerson Middle School** will hold its annual meeting for all parents. Parents and students are notified of these meetings through (1) notices sent home with all students, (2) school intercom announcement both morning and afternoon, (3) through our school website, (4) through our Facebook page, (5) twitter, (6) through announcements in other languages when we have families where English is not their primary language and (7) call-outs.

Topics discussed at these meetings include:

- Title I participation, its services, and parents and students
- Overview of the school's curriculum
- The assessments used in our school to measure students' progress
- Our school's parent compacts
- Resources available for parents
- Our school's Parent Involvement Plan

Flexible Schedule of Meetings

The leadership and staff of **Davis-Emerson Middle School** have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered both in the evening and a morning time. Conferences with teachers are encouraged and may be set up by appointment during teacher's planning times and before or after school. Parents may obtain information about their child's progress through progress reports, report cards, phone calls, and notes to the teacher, email, and participation in workshops or other family activities. Interpreters will be provided if needed to facilitate communication at parent conferences.

Involvement of Parents in Planning, Review, and Improvement of Title I Programs

Davis-Emerson Middle School believes in involving parents in all aspects of its Title I programs. We have two parent representatives on our school-wide advisory committee who were active participants in the development of the plan and were involved from the first meeting of the school-wide committee. In addition, all parents were given the opportunity to review the plan and offer their input before the plan was approved. For the Parental Involvement Plan, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials that the school should offer to parents next school year. Each year, the school-wide plan, including the parental involvement plan, is reviewed and evaluated. Results of parent surveys are reviewed by the parent representatives and entire school-wide advisory council in determining needed changes.

Timely Information about the Title I Program, the Curriculum, and Academic Assessments

At its annual meeting of parents at the beginning of the school year, **Davis-Emerson Middle School** will present information about its Title I programs, the curriculum, and forms of academic assessments used to measure student progress. Parents will learn about our school's program and the following subjects taught: reading, math, science and social studies and changes to our school wide behavior/attendance procedures. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. We will review the *Tuscaloosa County School System Student/Parent Information Guide*, which includes more detailed information on these topics and a copy of the parental involvement plan. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet their teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed.

Submission of Parent Concerns about Our Title Plan

In April of each year, **Davis-Emerson Middle School's** Title I Advisory Committee meets to review, evaluate, and revise our Parent Involvement Plan. There are two parents on the Committee who represent all the parents of the school. During the review process, all parents are notified of the review through notices sent home with students and publicized on the school website. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the school office, library, or by visiting the school website, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a

parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office at the same time that the Title I plan is submitted.

School-Parent Compacts

Davis-Emerson Middle School revises its school-parent compact in April of each year in consultation with our school wide advisory committee and any parental comments received by teachers throughout the year. All parents will be given a copy of the new compact through open house enrollment packets and sent home with students during the beginning of the school year. A copy will be available on the school website and new students will be given one at the time of enrollment. The compact will be explained to the parents, and they will be asked to sign the compact signifying their commitment to working in partnership with the school and their child in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The teachers will sign the compacts and house them in his/her classroom for use during parent-teacher and/or student-teacher conferences.

Building Teachers' and Parents' Capacity for Strong Parental Involvement

To ensure effective involvement of parents and to support a partnership among **Davis-Emerson Middle School**, parents, and the community to improve student academic achievement, the staff at **Davis-Emerson Middle School** shall:

- Describe any material and resource support offered to parents in helping their children increase their academic achievement; and offer counseling services to support parents.
- Describe the training/workshops to be offered to parents in: local and state assessments, helping their children with homework, use of technology, and various curriculum approaches.
- Describe how continuing professional development for teachers will be implemented toward the goal of furthering their understanding and valuing of the contributions of parents; conferencing techniques; establishing positive relationships with families; how communication between the home and school may be strengthened; teacher involvement in PTO and other family-related activities.
- Describe how information related to school and parent programs, meetings, and other activities is sent to parents in a language and format that they can understand. Support for parents in languages other than English will be provided by the compilation and translation of key school informational documents; providing translators to assist with registration, enrollment, and parent conferences; and working with the ESL department at the Tuscaloosa County Board in arranging for tutors as needed for students.
- Describe how the school provides other reasonable support for parental involvement activities as parents may request.

Participation of LEP Parents, Parents with Disabilities, and Parents of Migratory Children

Davis-Emerson Middle School, to the extent possible, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. We have a bilingual tutoring program director who is available to assist in communications with students and parents with limited English proficiency. Individual academic assessments, and the interpretation of those results, will be done for parents in a language they can understand through the assistance of our ESL specialists and translators available through the Tuscaloosa County Board of Education. At this time, **Davis-Emerson Middle School** does not have any migrant students. Every effort is made to accommodate parents with disabilities. The Tuscaloosa County School System policy for homebound is followed as needs exist for homebound services. Parents requiring assistance should contact the counselor, nurse, or administration for referral forms and assistance with the application process. Homebound services are provided through the central office of the Tuscaloosa County School System.

ONE-YEAR ACTION PLAN FOR PARTNERSHIPS

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

On this 4-page plan, select 2 academic goals, 1 behavioral goal, and 1 goal for sustaining a partnership climate. For each goal, outline the desired results, how results will be measured, family and community involvement activities, dates, responsibilities, and needed resources.

School: <i>Davis-Emerson Middle School</i>				School Year: <i>2019-2020</i>	
GOAL 1-- ACADEMIC: (Select ONE curricular goal for students from the school improvement plan, such as improving reading, math, writing, science, or other skills.) <u>Students will increase their reading scores as measured on Scantron Assessment data from the beginning to the end of the year.</u>					
Goal 1 Chair or Co-Chairs: <i>TaShara King (Principal), Darlene Tucker (Assistant Principal) and Crystal Cuby-Richardson (Instructional Coach)</i>					
Desired result(s) for THIS goal: Students reading achievement will improve.				How will the school measure the result(s)? Comparison of Scantron Assessments from Fall and Spring	
Organize and schedule family and community involvement activities to support THIS goal.					
ACTIVITIES (2 or more, continuing or new)	TYPE (1-6)	DATE OF ACTIVITY	GRADE LEVEL(S)	WHAT NEEDS TO BE DONE FOR EACH ACTIVITY & WHEN?	PERSONS IN CHARGE AND HELPING
During PTO meetings, teachers will present information on how to help students with their academics at home.	2	September 2019 February 2019	6-8	Ms. Maldonado, PTO President, will coordinate with classroom teachers, the instructional coach, administrators and parents.	PTO President Instructional Coach Guidance Counselor
Share Fall, Winter & Spring Scantron Assessment results with parents and students.	2	September 2019 January 2020	6-8	Ms. Blanks and Dr. Cuby-Richardson will coordinate with teachers and PTO to share Scantron Data.	Instructional Coach Counselor Classroom Teachers
A Night with the Scholars-7 th & 8 th Grade Academic Scholars Teachers will have a parent night to explain expectations and ways to assist students with being successful in AS.	2	September 2019	6-8	Mr. Dixon and the 7 th & 8 th grade teams will organize a Night with the Scholars. Agenda will be created and parents will be notified at least two weeks in advance.	Classroom Teachers
Note if funds, supplies, and/or resources are needed for these activities? Title I Parental Involvement funds will be used for PTLA Tech Night. Add pages to outline more activities that support THIS goal.					

ONE-YEAR ACTION PLAN FOR PARTNERSHIPS

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

GOAL 2--ACADEMIC: (Select **ANOTHER** curricular goal for students from the school improvement plan, such as improving reading, math, writing, science, or other skills.)

Students will increase their math scores as measured on Scantron Assessment data from the beginning to the end of the year.

Goal 2 Chair or Co-Chairs: TaShara King (Principal), Darlene Tucker (Assistant Principal) and Cuby-Richardson (Instructional Coach)

Desired result(s) for THIS goal:
Students mastery of math standards will improve.

How will the school measure the result(s)?
Comparison of Scantron Assessments from Fall and Spring

Organize and schedule family and community involvement activities to support THIS goal.

ACTIVITIES (2 or more, continuing or new)	TYPE (1-6)	DATE OF ACTIVITY	GRADE LEVEL(S)	WHAT NEEDS TO BE DONE FOR EACH ACTIVITY & WHEN?	PERSONS IN CHARGE AND HELPING
During PTO meetings, teachers will present information on how to help students with their academics at home.	2	November 2018 January	6-8	Ms. Maldonado, PTO President, will coordinate with classroom teachers, the instructional coach, administrators and parents.	PTO President Instructional Coach
PTLA Tech Night for parents and teachers where information will be presented on how to interpret student data.	2	October/ November 2018	6-8	DEMS PTLA Committee will work on organizing PTLA Tech Night with Ms. Blanks and Dr. Cuby Richardson.	Instructional Coach Counselor Classroom Teachers
Share Fall, Winter & Spring Scantron Assessment Results with parents and students.	2	October/ November 2018 April/May 2019	6-8	Ms. Blanks and Dr. Cuby-Richardson will coordinate with teachers and PTO to share Scantron Data.	Instructional Coach Counselor Classroom Teachers

Note if funds, supplies, and/or resources are needed for these activities? Title I Parental Involvement funds will be used for PTLA Tech Night.

Add pages to outline more activities that support THIS goal.

ONE-YEAR ACTION PLAN FOR PARTNERSHIPS

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

GOAL 3—BEHAVIORAL: (Select **ONE** goal for improving student behavior, attendance, respect for others, safety, or other student outcome for the next school year.)

To improve daily attendance

Goal 1 Chair or Co-Chairs: Darlene Tucker (Assistant Principal) Heather Cain(Parent)

Desired result(s) for THIS goal:
An increase in the daily attendance rate.

How will the school measure the result(s)?
INOW reports

Organize and schedule family and community involvement activities to support THIS goal.

ACTIVITIES (2 or more, continuing or new)	TYPE (1-6)	DATE OF ACTIVITY	GRADE LEVEL(S)	WHAT NEEDS TO BE DONE FOR EACH ACTIVITY & WHEN?	PERSONS IN CHARGE AND HELPING
Recognize students monthly during attendance recognition program/activity	2	Monthly	6-8	Awards will need to be gathered. Certificates will need to be printed. Attendance reports will need to be ran monthly.	Danielle Blanks Beth Lee
DEMS End of the Year Awards Day	2	May 2019	6-8	Awards will need to be gathered. Certificates will need to be printed. Attendance reports will need to be ran for the year. Flyers will need to be sent home to parents.	Danielle Blanks Kenyatta Johnson
Monthly Character Ed lessons will be taught by the counselor, Second Step Teachers, and classroom teachers highlighting the importance of daily attendance and how to be a successful student.	1	Monthly	6-8	The counselor will utilize character curriculum from the Hope Program. Second Step will follow their designed character ed curriculum.	Dannielle Blanks

Note if funds, supplies, and/or resources are needed for these activities?

Add pages to outline more activities that support THIS goal.

ONE-YEAR ACTION PLAN FOR PARTNERSHIPS

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

GOAL 4--CLIMATE OF PARTNERSHIP (Required goal): Identify ALL OTHER family and community partnership activities for the six types of involvement that will create a welcoming school environment, not covered in GOALS 1, 2, and 3. Check *Starting Points* for activities to strengthen and sustain a climate of partnership.

Goal 4 Chair or Co-Chairs: Darlene Tucker (Assistant Principal) Crystal Cuby-Richardson (Instructional Coach) Heather Cain (Parent)

Desired result(s) for THIS goal:

Involve parents in the activities of our school.

How will you measure the result(s)?

Sign-in sheets will indicate involvement

Organize and schedule family and community involvement activities to support THIS goal.

ACTIVITIES (2 or more, continuing or new)	TYPE (1-6)	DATE OF ACTIVITY	GRADE LEVEL(S)	WHAT NEEDS TO BE DONE FOR EACH ACTIVITY & WHEN?	PERSONS IN CHARGE AND HELPING
Family Lunch Days	6	March & April 2019	6-8	Select dates for family lunch days Purchase refreshments Send out flyers to parents	Dannielle Blanks
Grandparents Day	6	November 2018	6-8	Select a date for activity Purchase refreshments Send out flyers to parents	Dannielle Blanks
Create a master school calendar indicating school programs and events monthly and post on school website, Facebook & Twitter.	2	Monthly	6-8	Create monthly calendar Post calendar of events to appropriate places	TaShara King Ronda Gamble
Community Volunteer Days	6	Fall 2018 & Spring 2019	6-8	Select dates for event Contact local business for donations Send out flyers to parents and community	Darlene Tucker

Note if funds, supplies, and/or resources are needed for these activities? Title I Parental Involvement Title Funds will be used for above activities.

Add pages to outline more activities that support THIS goal.